GRADUATE RESUMES

Commerce – Accounting

JCU Careers and Employability

jcu.edu.au/careers
careers@jcu.edu.au
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CRICOS Provider No. 00117J
December 2022

Sarah Smith ston

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CAREER STATEMENT / PROFESSIONAL SUMMARY / PROFILE (optional)
I am a motivated final year student with experience in XXXXX. Together with 2
years customer service experience, I am ready to use my skills and knowledge
in a professional accounting role.

EDUCATION

2020 – present	Bachelor of Commerce James Cook University, Townsville, QLD Major : Accounting Expected completion date: November 2022

Relevant Achievements

- x GPA: 5.7 (scale 1-7, 7 being highest)
- x Business faculty student representative on Committee for Curriculum (3rd year)
- x Member of group of three who received the highest grade for research project on new XXXXXXXX initiatives for small business

2019	Certificate III in Business Administration Barrier Reef TAFE, Townsville, QLD
2018	Year 12 Senior Certificate Townsville High School, QLD

Achievements

- x High achievements in English and Maths
- x Active member of the Student Representative Council
- x School Representative in Maths Competition

TRAINING AND PROFESSIONAL DEVELOPMENT

2022	Australian Institute of Management Conference, Townsville Student participant and committee volunteer
2020	Critical Thinking for Better Judgement and Decision Making Uss A <0078Tj 00 Td [(Cri)-15.7 (t)-8.4 (i)-15.7 (cal)-15.7 ( )24.1m Lea16 (E)16n23.4 (s)7.7 (w)6B7 (l)-15

COURSE PLACEMENT/RELEVANT EXPERIENCE

2022   Findex , Townsville, June – July (6 weeks)
       (Work Integrated Learning Placement)

        x Worked in a project group developing a business plan for a local sporting event

INTERESTS

- x Member of Townsville Saints Hockey Club
- x Coach for Under 12s Townsville Saints Hockey Team
- x Keen traveller – backpacked through Europe independently

REFEREES

Dr XXXXXX	Ms Jane Taylor
Senior Lecturer	Library Manager
College of Business, Law & Governance	JCU Library, Townsville Campus