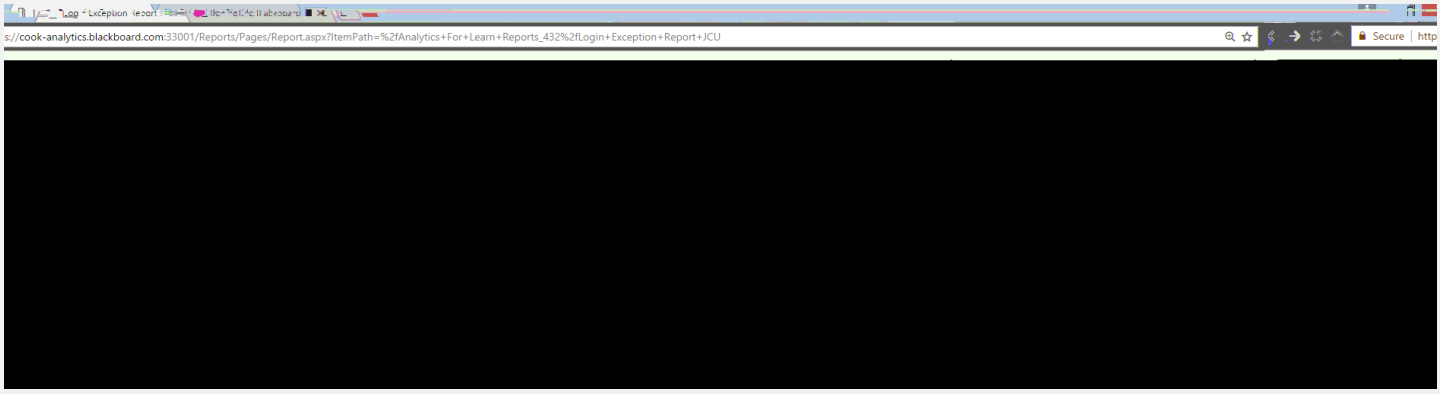


The academic Study Periods at your institution (e.g. Study Period 1, 2015). Selecting a Study Period automatically filters down the LearnJCU Subjects that can be selected.

The organisational units at your institution (e.g. Division of Tropical Environments and Societies). Selecting a division automatically filters down the LearnJCU Subjects that can be selected.

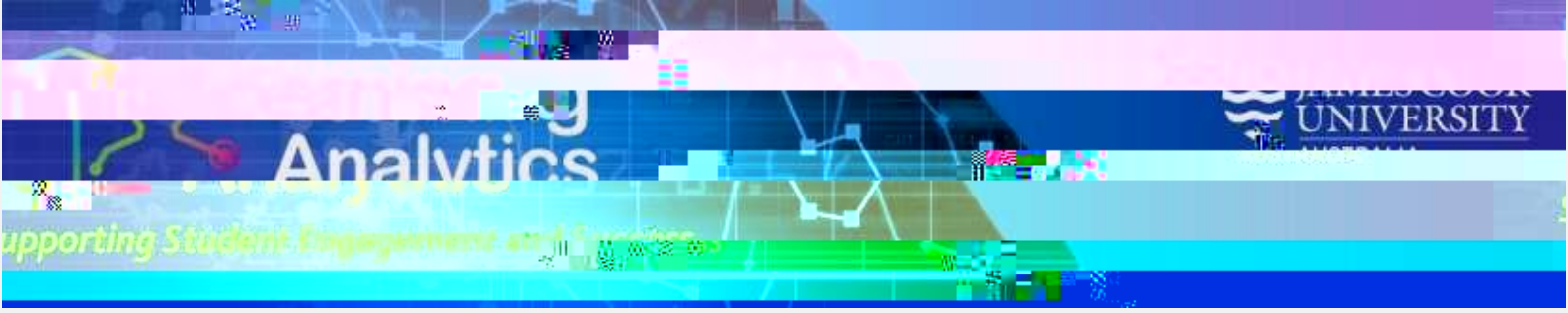
The condition by which the report will be generated.

A date can be entered, which is used in conjunction with the Option parameter to establish the conditions for returning students or instructors. Please note, the date needs to be entered in the following format: month/day/year.

Controls the way in which results will be displayed, for example, grouping by Student or Subject Coordinator.

Handy tip!

The report can be printed or exported using the below icon at the top of the page.



After the report has been run successfully, all of the students or instructors that meet the selected criteria are displayed.

The following information about each student or instructor and their course(s) is displayed:

The name of the student.e of the student.